

Hazard/Activity Risk Assessments for the return to the school April 2022.

These should be considered in addition to the usual risk management strategies and take precedence over them.

NB: All measures are subject to regular review based on the scientific evidence and with due consideration of Government guidance.

	Persons at Risk	How Harmed	Control measures	Residual risk rating	Comments Actions
Access/Egress Pedestrian access to school	Pupils, staff, parents,	Close contact	<ul style="list-style-type: none"> ➤ Children come into the building immediately on arrival, wash their hands and then move directly to their classroom seat ➤ Doors will be open for the arrival and departure times to avoid the children needing to touch the handles ➤ Children will be dismissed at the end of the day to their adult, and should then immediately leave the school premises. Unless awaiting another child the parent and child should leave the premises promptly ➤ Visitors or parents should make an appointment if they need to be on-site ➤ Visitors and peripatetic teachers who need to be on the premises are requested to show consideration for the children and staff by maintaining distance in the corridors and public areas of the school ➤ Any queries from parents during the school day should be emailed to the office, headed APPLE, unless it is an emergency when a phone call should be made 	Low	Clear communication to all children and parents regarding these arrangements.

	Persons at Risk	How Harmed	Control measures	Residual risk rating	Comments Actions
			<ul style="list-style-type: none"> ➤ Older pupils who would usually walk home alone will be dismissed as usual 		
Play equipment, adventure and fitness equipment, bark area and forest school area	Pupils, staff	Contact and transmission	<ul style="list-style-type: none"> ➤ The fixed play equipment will be allowed to be used by the children on a rota basis. ➤ Small play equipment will available to be used by YR and Y1 at lunchtime. ➤ A range of lunchtime play equipment will be available for use in second half of the summer term 	Low	Clear communication to all children regarding these arrangements.
Catering	Pupils	Contact and transmission	<ul style="list-style-type: none"> ➤ Children receiving school lunches will be provided with a hot lunch as ordered ➤ Tables will be cleaned between sittings as pre-pandemic ➤ Children who choose to bring their own lunch will place their lunchbox on the trolley, and take any rubbish home for disposal 	Low	Clear communication to all children regarding these arrangements.
Classrooms	Pupils, staff	Close contact and transmission	<ul style="list-style-type: none"> ➤ Classrooms may now be arranged as staff feel is best for the learning. ➤ Children to continue to have allocated seating where this is practicable. ➤ Staff may continue wear face shields whilst in school during any outbreaks if they wish (Face masks are not appropriate as they impede communication with young children. However, some staff may still choose to wear these in class and will explain to the children why) ➤ Children in KS2 to bring and use their own stationery equipment as well as a water bottle (stationery should be in a small pencil case and should remain in school if at all possible). Children in KS1 use shared classroom equipment 	Low	Clear communication to all children and parents regarding these arrangements.

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			<ul style="list-style-type: none"> ➤ Children to continue to usually remain seated unless moving to a break activity outdoors ➤ Carpet time should only be used when essential part of the learning ➤ Chairs and desks to be cleaned daily ➤ Spillages cleaned up promptly ➤ YR and Y1 outdoor classrooms may be used by the class group exclusively ➤ All classrooms to be kept well-ventilated with windows open or on open-lock all day depending on the weather. Even in very cold weather one window must be open beyond open-lock ➤ Classroom doors to be kept open to avoid touching handles and to aid ventilation 		
Cloakrooms and lockers	Pupils, staff	Close contact and transmission	<ul style="list-style-type: none"> ➤ Cloakroom areas and lockers may be used, but the children will be encouraged to be considerate to others and to be patient 	Low	Clear communication to all children and parents regarding these arrangements.
Corridors	Pupils, staff, and all adults on site	Close contact and transmission	<ul style="list-style-type: none"> ➤ Children to move in single file on the left-hand side of a corridor ➤ Lingered in the corridors will not be permitted 	Low	Clear communication to all children and parents regarding these arrangements.
Curriculum	Pupils, staff	Close contact and transmission	<ul style="list-style-type: none"> ➤ The first priorities will continue to be the emotional and mental well-being of the children and their learning ➤ Laptops can be shared ➤ Learning at home activities will be offered to those children who are advised at any time to remain at home for self-isolation reasons under Covid-19 management guidance ➤ Work completed will be marked on-site where possible 	Low	Clear communication to all children and parents regarding these arrangements.

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			<ul style="list-style-type: none"> ➤ Homework including reading, spellings and tables will be set for Y1 – Y6, with homework books provided for its completion ➤ Peripatetic teachers will continue to use radio contact to call children to their lessons to reduce movement around the building 		
Fire	Pupils, staff	Injury treatment Close contact and transmission	<ul style="list-style-type: none"> ➤ Should the fire alarm sound, then classes will exit the building using their correct exit from their learning space, and line up on the playground ➤ Usual safety procedures will be followed regarding registration of all children and staff 	Low	Clear communication to all children and parents regarding these arrangements.
First aid kits	Pupils, staff	Injury treatment Close contact and transmission	<ul style="list-style-type: none"> ➤ All staff have completed a first aid refresher course ➤ There are sufficient first aid kits for each class to have access to one with a class specific record book ➤ The kits are to be regularly checked to ensure they remain adequately stocked. ➤ There must be no illegal items in the first aid kits i.e. Aspirin, Paracetamol, creams etc. ➤ Medical bags for each class will be available to store any inhalers and essential medical provision for the children in that class ➤ Children with severe reactions/specific needs are displayed in the first aid room, and are known to staff ➤ PPE available in the event of a child or adult displaying symptoms of the virus – actions as advised on the PHE flowchart for schools will be followed ➤ Any child requiring medication under prescription instruction necessary during the time in school will require specific parental permission for this to be administered by the trained adults 	Low	Please note: an ambulance takes at least 30 minutes from SMH.

	Persons at Risk	How Harmed	Control measures	Residual risk rating	Comments Actions
Hygiene	Pupils, staff	Close contact and transmission	<ul style="list-style-type: none"> ➤ Hand washing with soap and water to be done on entry and at frequent times during the day ➤ Tissues will be binned on use, by the children, into a lidded bin 	Low	Clear communication to all children and parents regarding these arrangements
Maintenance and cleaning	Staff	Close contact and transmission	<ul style="list-style-type: none"> ➤ Cleaning staff to be provided with appropriate PPE as needed ➤ Thorough cleaning daily of learning areas ➤ Door handles of the hygiene facilities to be wiped mid-day in addition to the end of the day cleaning procedures ➤ Banisters to be cleaned mid-day in addition to the end of the day as they are a potential high touch point 	Low	Clear communication to all staff regarding these arrangements
Staffing	Staff	Close contact and transmission	<ul style="list-style-type: none"> ➤ The emotional and mental well-being of the staff is paramount – all practices are therefore kept under constant review ➤ Staff meetings and training will continue as normal 	Low	Clear communication to all staff regarding these arrangements
Staff area	Staff	Close contact and transmission Slips, trips, falls, scalds, hygiene	<ul style="list-style-type: none"> ➤ Staff to use the staffroom as normal ➤ Attention to be paid to good housekeeping in the staff areas ➤ Staff may choose to continue bring their own travel mug ➤ Staff room may be used as pre-pandemic for PPA and by the Caretaker (possibly also for some confidential meetings) 	Low	Clear communication to all staff regarding these arrangements
Toilets	Pupils, staff	Close contact and transmission Hygiene, slips, trips, falls, trapped persons	<ul style="list-style-type: none"> ➤ Each year group up to and including Y3 will use a hygiene facility allocated to their class – no more than 32 children. This will be by year group not gender. Y4, Y5 and Y6 will use shared facilities by gender, with classes being allocated a female cubicle per class to minimise risk of cross-class contamination. Y5 and Y6 classes will share a male cubicle, Y4 boys will use a separate cubicle 	Low	Clear communication to all children and parents regarding these arrangements

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			<ul style="list-style-type: none"> ➤ Toilet areas to be maintained in a good and hygienic condition with thorough cleaning daily ➤ Entry doors to be kept open to minimise contact touching ➤ Spillages on floors to be mopped up as soon as possible ➤ Cleaning materials available should a need arise during the day ➤ Children to be specifically reminded to use the soap and drying systems/towels available 		

The school is electing to continue keep some measures in place to minimise risk as the children and staff All measures will be kept under review.